Purdue Extension Graduate Assistantships

Purdue Extension Graduate Assistantships may be awarded to deserving graduate students who expect to pursue a career with the Purdue Extension Service. Students who wish to be considered for a Purdue Extension Assistantship must:

- First be admitted to the Purdue Graduate School Program
- Choose the thesis option for their study program
- Submit a two page proposal describing their graduate school goals and career plans
- Successfully interview with the Director of Extension or his designee

Purdue Extension Graduate Assistantships are awarded based on availability of funds. No set numbers are awarded each semester or year.

Expectations of Purdue Extension Graduate Assistants:

- Grad Assistants are expected to complete their course work in a timely fashion. Failure to do so may result in termination of the assistantship.
- Grad Assistants are expected to complete their research and defend their thesis in a timely manner. Failure to do so may result in termination of the assistantship.
- Grad Assistants will work 20 hours a week for Purdue Extension completing projects that will benefit the Purdue Extension system. These projects will be overseen by the student’s assigned professor, or may, in the early period of the Assistantship, be directed by Extension Administration staff when the project has a system wide focus.
- Grad Assistants will not count time spent completing course work as part of their 20 hours of project work.
- Grad Assistants are expected to participate in planned events sponsored by Extension Administration.

Requirements of Purdue Extension Graduate Assistants:

- Assistantships are awarded on a 12 month fiscal basis. The expectations of employment (20 hours per week) do not end with the semester, or when classes are not in session, but continue throughout the calendar year.
- Grad Assistants will accrue vacation at the rate of 2 days per month (1 in March and September) for a total of 22 days per year. Vacation cannot be carried over from year to year. This vacation must be used when grad assistants will not be available to complete their 20 hours per week of assigned duties.
- Grad Assistants will have a weekly communiqué with their Extension Administration office contact.
- Grad Assistants will turn in employment paperwork regularly.
- Grad Assistants will meet at least once per semester with the Director of Extension or his designee to provide progress reports.

Application Deadline:

- June 1 for Fall Semester enrollment; November 1 for Spring Semester enrollment

Contact Information:

- Margaret Titus, Assistant Director, Purdue Extension, mtitus@purdue.edu 765-496-6515

Revised: April, 2008